

## REQUEST FOR PROPOSALS

### STG's Nights at the Neptune: A People's Theatre Joint!

Seattle Theatre Group (STG), the non-profit arts organization which programs and manages three historic Seattle theatres (Paramount, Moore, and Neptune), will make The Neptune Theatre in Seattle's University District available free of charge to artists and community organizations who would like to create and perform a public arts event of their own design. There will be four events selected by a jury of arts advocates. Each will be presented during the summer of 2018. These events will be offered at no charge to the public

#### **Description:**

*Location:* Neptune Theatre, 1303 NE 45th St. in Seattle's University District Theatre

*Availability:* four events consisting of two consecutive days each in July and August 2018

*Eligibility:* artists and community organizations located in the Puget Sound

*Content:* determined solely by the participating artists; additional consideration will be shown for artists dealing with issues of race, social justice, youth, or marginalized populations

*Selection:* by panel of local arts professionals and community advocates. Presenters are required to provide a program ready for performance, including permission granted to them for the use any copyrighted material

*Presentation:* offered free to public

#### **STG provides:**

Two consecutive days at the Neptune theatre to each selected applicant free of charge (one day for preparation and one day for presentation). Please review the list of dates below.

Series marketing—inclusion in press release, printed marketing materials and social media announcements for Nights at the Neptune series.

Basic staffing and technical crew

Basic lighting and sound equipment

\$500 Dollar honorarium paid to the producing artist or entity

**Selection Criteria:** Priority will be given to Artists/Organizations who have not previously performed in Nights at the Neptune.

*Locality*—presenting artists or organizations must be based in Seattle

*Content*—Artistic significance of project and/or emerging approach to the arts

*Capacity to complete presentation*—selected applicants must be able to see the presentation through to completion

*Underserved access to facilities*—participants will be drawn from traditionally underserved populations

*Ability to increase activity in University District neighborhood*— selected applicants will stimulate activity in the area adjacent to and beyond the Neptune Theatre

*Inclusion of issues relating to race, social justice, youth, or marginalized populations*— will be offered additional consideration

**Deadline for proposals: Jan 19th**

**Projects selected by: February 24th**

## PROPOSAL INSTRUCTIONS

*Please submit a proposal of no more than three pages maximum to:*  
[natn-submission@stgpresents.org](mailto:natn-submission@stgpresents.org) (electronic submissions preferred)

OR mail one copy to:                      Nights at the Neptune  
Seattle Theatre Group  
911 Pine St. Seattle, WA 98101

E-mail inquiries:                      [natn-submission@stgpresents.org](mailto:natn-submission@stgpresents.org) (preferred)  
Phone inquiries:                      Martín Sepulveda, Nights At The Neptune Program Manager  
(206) 467-5510 extension 1131.

STG information at:                      [www.stgpresents.org](http://www.stgpresents.org)

**Tips:** It is anticipated that these opportunities will be assigned quickly, and you are encouraged to submit your proposal online, through email or in person at the STG offices as soon as possible.

### **Please include:**

- The name of the person(s) preparing the proposal and relation to the organization (if applicable)
- Name of the applicant
- Employer Identification Number (if applicable)
- Street address
- Length of time practicing arts (if applicable) or in business
- Contact information including e-mail address, telephone number, mailing address, and URLs for any Web presence
- A very brief history of the organization or a personal biography (as applicable)
- A statement about why you are applying to this program
- A detailed description of your presentation (most important)
- A statement as to how the selection criteria (above) apply to you and/or your presentation
- A statement about your intended audience
- Work samples are *strongly* encouraged but not required; acceptable formats include CD, DVD, link to a URL, graphics. For written samples (limit two pages); please submit as an attachment to your three-page proposal.

Send us your questions at [natn-submission@stgpresents.org](mailto:natn-submission@stgpresents.org). We are happy to take your questions by telephone, (Martín Sepulveda, Nights at The Neptune Program Manager (206) 467-5510 extension 1131), but e-mail is preferred.